

# Rohrerstown Elementary School PTO Meeting Minutes

Monday, May 19, 2025

6:30pm (RES Library)

## **Attendance:**

Principal, Kathy Swantner & Teacher Representative, Amy Skundrich  
Kelly Miller, Laura Bender, Aileen Khuu, Nicole Skee

## **Secretary's Report: Kelly Miller**

Kelly reported that the minutes from the 4/14/25 meeting were approved and published on the PTO page of the RES website. Minutes were also posted to the RESPTO Facebook Page.

## **Treasurer's Report: Laura Bender**

You can find the current Treasurer's Report [HERE](#). There are still expenses coming in to apply to Fun Fest and the 2nd & 4th Grade Field Trips. Laura also presented the proposed budget for the '25-'26 school year. You can view that [HERE](#). This is Laura's last meeting as Treasurer as her family moves on from RES. **THANK YOU Laura** for your time and dedication.

## **Principal's Report: Kathy Swantner**

Following a PTO decision to approve partial funding for Ms. Hagopian's Field Day request, Dr. Swantner clarified that Field Day expenses have historically been covered by the PTO and were included in this year's budget. The PTO took this information into consideration and decided to fund the full amount requested. To better align with actual expenses, next year's Field Day budget will be adjusted to more accurately reflect the typical costs.

## **Teacher's Report: Amy Skundrich**

Amy commented that the luncheon for Teacher/Staff Appreciation week was amazing and provided lunch for a few days!

## **Fundraiser/Event Follow Up:**

*Sub/Salad/Pretzel Sandwich Sale* - We had a great experience with this fundraiser. The vendor was easy to work with, and we appreciated being able to offer both freshly made items and coupons for later pickup—giving our supporters flexible options. Distribution was quick and hassle-free. We're already planning to repeat this fundraiser next school year!

*Teacher/Staff Appreciation Week* - THANK YOU Jessica Cooley and Nicole Skee for organizing the luncheon!

*Fun Fest / Basket Raffle* - Despite the weather this was another successful fundraiser and a FUN time for all. Final numbers are still being tallied.

## **Planning Ahead:**

*2025-2026 Meeting Dates* - 9/15/25, 10/20/25, 1/26/26, 2/23/26, 4/15/26, 5/18/29 We would love to see you there! Dr. Swantner will update the district calendar and Kelly Miller will update the PTO page of the school website.

*Fun Run* - tentatively scheduled for Wednesday, October 29, 2025. Allison Bacharach to chair this fundraiser. Planning will begin over the summer. Please email [respto@outlook.com](mailto:respto@outlook.com) if you're interested in helping to plan.

*Book Fair* - November 3-7, 2025. Jill Burk will be the chairperson with Nicole Skee as a co-chair.

*Pie Sale* - Gail Singleton will be the chairperson. Pie pickup will be on Monday, November 24, 2025.

*VIP Dance* - Tentatively scheduled for February 27, 2026. We are looking for a chairperson for this event. Notes and resources from previous chairpersons will be provided and a committee will be formed. We need someone to lead the committee.

*Sub Sale* - Planning for a sub pick up day in early March 2026. Possible 3/5/26. Kelly Miller to be the chairperson with Nicole Skee as a co-chair.

*Coin Wars* - March 23-27, 2026. Aileen Khuu will be the chairperson.

*Fun Fest / Basket Raffle* - May 8, 2026. We are looking for someone to shadow the chairperson of each of these committees with plans to lead in the following years.

### **PTO Sponsored Events:**

*Family Fun Night* - Wednesday, November 5, 2025.

*Roller Skating* - January 2026. Looking into other skating rinks. Possibly changing to or adding a bowling event. Kelly Miller checking with Leisure Lanes.

*Spring Social* - April 2026. Plans will be finalized by the end of 2025.

### **Misc:**

*Reading Nook* - Area planned for outside the library using funds from this year's Scholastic Book Fair. We are hoping to have this set up and ready for the start of the 25-26 school year.

*PTO Bylaws Update* - The PTO Bylaws have been updated and approved and will be posted on the PTO tab of the school website soon.

*Reallocation of Gifted Funds* - We are currently discussing some updates to how "gifted" funds will be used next school year. Our goal is to continue supporting our teachers while also keeping homeroom parents in mind—particularly for classroom parties and end-of-year picnics. Another key change under consideration is shifting from direct gifting to a reimbursement model, which would allow for better tracking and flexibility.

### **The PTO Needs YOU!**

We're looking for enthusiastic parents and guardians to help make our school events and fundraisers a success! Whether you can **chair an event**, **join a planning committee**, or simply **attend meetings to stay informed**, your involvement makes a big difference. PTO board members can't lead everything—we need a team effort to keep things running smoothly and fun for our school community.

Keep an eye out for a letter from the PTO outlining plans for upcoming fundraisers and events, and highlighting just how important your participation is. We'd also love to have a presence at Back to School Night and Kindergarten Orientation to connect with families and share how they can get involved.

**Together, we can make a big impact—join us!**

**Have a great summer! Thank you for your support and participation!**